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| VENDOR INFORMATION |

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| --- | --- |
| Legal Name |  |
| Dba Name |  |
| Address |  |
| City/State/Zip |  |
| Country |  |

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| VENDOR CONTACT INFORMATION |

|  |  |
| --- | --- |
| Contact Name |  |
| Contact Phone/Email |  |
| VENDOR email for payment notification (1 only) if different from Contact |  |

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| U.S. VENDOR BANKING INFORMATION – We process via ACH whenever possible |

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| --- | --- |
| Bank Name |  |
| Bank Address |  |
| Beneficiary Name |  |
| Account Number: | ABA Routing Code: | Checking | Savings |

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| --- | --- | --- |
| Fed Tax ID\*: \*please include signed W9 with form  | Need 1099: YES\_\_\_NO\_\_\_ | Net Terms: (Preferred terms Net 45) |

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| NON U.S. VENDOR BANKING INFORMATION – Full WIRE information needed |

|  |  |
| --- | --- |
| Bank Name |  |
| Bank City (REQUIRED) |  | Country Code |  |
| Beneficiary Legal Name |  |
| SWIFT Code | Routing#/BSB Code |
| IBAN Number/CLABE # |  |
| RUT# | VAT#/TAX ID# | IRC# |
| Account Number |  |
| Currency of Invoicing | Net Terms: (Preferred terms Net 45) |

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| Intermediary Bank  |

|  |  |
| --- | --- |
| Bank Name |  |
| Bank City (REQUIRED) |  |
| Beneficiary Name |  |
| Bank ID (Routing #)  | SWIFT/BIC code: |